



Event Code:

Sound System Policy

The HCC Board is pleased that you are reserving an HCC facility for your event. This institution is here to serve our community in a fair manner, and the Board develops policies and guidelines in the best interest of our members.

Please note the sound system options for your event. These guidelines and options have been developed in response to the damage of our sound system equipment in recent time, and will be strictly enforced **without exception**. We appreciate your compliance with the following guidelines. Please choose one of the options:

- We do not need the sound system for our event.

- We will bring our complete sound system and a qualified operator. HCC will not allow the use of any of its sound system components in any way, even if the equipment is on or near the stage. We accept all responsibilities in using our own system, which includes but not limited to the liabilities related to the direct and / or consequential damages if any to the HCC property, and hold Hindu Temple Society harmless in any circumstances resulting from the use of our own equipment.

- We will prefer to use the HCC sound system, and will follow these rules:
 - a. A flat fee of \$100 will apply for the use of HCC system; for this usage fee, HCC will provide to the HCC approved operator these components for use at the event: 4 handheld wired mics, the mixer, house speakers on the wall and 2 stage monitors. If we need extra equipment, we will rent out. If we do not pay \$100, the approved operator will not get any of HCC equipment. We understand that the **use of projector screen is not included** in this rental and we will not use the projector screen.
 - b. HCC's sound system will be operated ONLY by a professional person authorized by HCC, without exceptions.
 - c. HCC has negotiated special deal with Tom Mc Graff (Albany Theatrical, phone # 518-229-7899) to manage HCC sound system for a flat fee of \$100 for 4hrs. HCC will add more authorized service providers in the future.
 - d. We will contact Tom McGraff for his services one week before the event; HCC will not be responsible if Tom or any other approved operator does not show up.
 - e. We will notify HCC well in advance after we have retained services of Tom McGraff, so HCC can make arrangements to provide components to Tom.

We agree to follow the above policy as part of our rental agreement.

Renter's Name

Renter's Signature

Date